



Affordable Housing Application Information - Build 2012

The application process is now open and applications must be received by 4:00 pm on Monday, April 30. Applications received after this date may not be considered.

The primary qualification criteria are as follows:

- _____ # 1 The applicant must be a family - (at least one adult parent and one minor child).
- _____ # 2 The applicant family must live within the Town of the Drayton Valley or Brazeau County.
- _____ # 3 The applicant family must have the ability to repay our mortgage.
- _____ # 4 The applicant family must demonstrate a need for affordable housing.
- _____ # 5 The applicant family must be willing and able to complete 500 volunteer hours in the community.

If you are uncertain if you will meet these criteria you are encouraged to apply anyway. Your eligibility will be determined by the application administrator.

The application process will take place in stages.

Applications will be received by the Application Administrator. The information will be entered into a database with the names removed. The applicants may be contacted by the administrator to clarify information.

The information will then be assessed to determine if criteria # 1 & # 2 are met. Income will also be assessed at this stage and if it is determined that the applicant meets the minimum criteria standards their application will then be forwarded on to the Financial Coordinator.

The Financial Coordinator will schedule an interview where the applicants must consent to a credit check and a financial review. If the applicant meets the financial criteria they will then move on to the family interviews.

A Family Interview Consultant will schedule an appointment with the applicant family and may request that a criminal record check be provided. A final interview will be conducted jointly by the Chair of the Family Selection Committee and the Chair of the Nurturing Committee.

The final decision will be made by the Foundation's Board of Directors based on the information provided by the Family Selection Committee. The names of the applicants will never be disclosed to the Board. Once a decision is made the family's name will be revealed and they will then be notified of the Board's decision.

If you require assistance with this application please contact Allie Spicer-Riess at Drayton Valley Community Learning at 780-542-3373 or by email at info@dvcommunitylearning.ca

Once the application is completed place it in a sealed envelope addressed to:

Application Administrator
Humans Helping Humans Housing Foundation
Box 6735
Drayton Valley, AB T7A 1S2

Envelopes can be mailed to the address above
or dropped off at the Pembina Educational Consortium at 5056 - 50 Avenue
or completed applications can be emailed to: dvhomebuild2012@gmail.com



For Office Use Only DB#: _____

Date Received: _____

Affordable Housing Application Form - Build 2012

Contact Information: (Please fill in all areas completely - if a field does not apply please indicate N/A)

Applicant #1 Name: _____
Last name First name

Applicant #2 Name: _____
Last name First name

Address: _____

Mailing Address: _____
(If different from above)

Phone: _____
Home Work Cell

Email Address: _____

Family Information: (Please fill in all areas completely - if a field does not apply please indicate N/A)

Children: _____
Age Gender Age Gender Age Gender Age Gender Age Gender

Other Dependents: _____
(Please Specify)

How long have you lived in Drayton Valley/Brazeau County?: _____

Where did you live prior?: _____

What is your current living situation?: _____
(ie: renting, living with family, own home, affordable housing)

Current Monthly Rent: \$ _____

Comments:

Financial Information: (Please fill in all areas completely - if a field does not apply please indicate N/A)

Applicant #1

Employer: _____ Position: _____

Employed Since: _____ Gross Monthly Income: \$ _____

Length of Previous Employment: _____ Total Monthly Debt*: \$ _____

*ie: credit card payments, car or loan payments, child or spousal support payments etc. Do not include utilities etc.

Applicant #2

Employer: _____ Position: _____

Employed Since: _____ Gross Monthly Income: \$ _____

Length of Previous Employment: _____ Total Monthly Debt*: \$ _____

References: (Please list 3 references - your current landlord + two others)

Name: _____

Relationship: _____ Phone: _____

Name: _____

Relationship: _____ Phone: _____

Name: _____

Relationship: _____ Phone: _____

Will you be available for interviews? Yes _____ No _____
(The selection process may require a number of interviews with various professionals)

I certify that the above information is correct and complete. I hereby give my consent to the Humans Helping Humans Housing Foundation to contact my employer, landlord and any other references deemed necessary to confirm the information I have provided. I understand that my information will be kept confidential and disclosed only to appointed representatives of the Foundation for the purposes of the family selection process.

Applicant #1 Signature: _____ Date: _____

Applicant #2 Signature: _____ Date: _____